



UNIVERSITAS ISLAM INDONESIA

# Student's Guide to Google Classroom



Google Classroom

Author  
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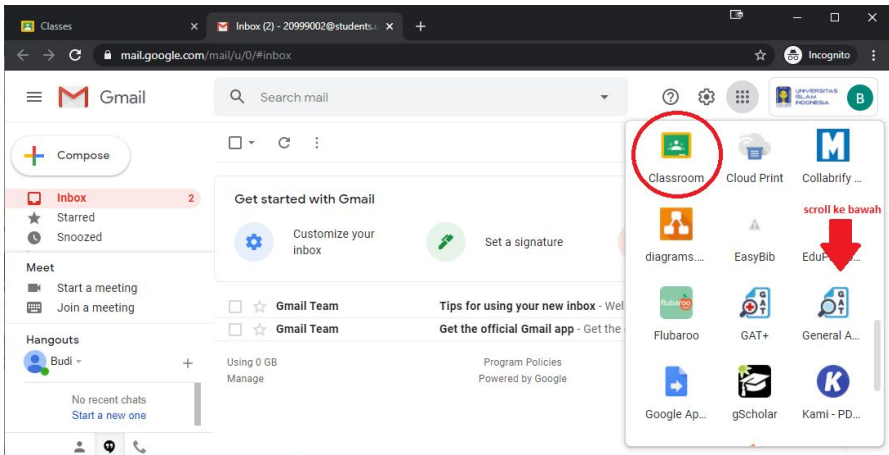
Universitas Islam Indonesia  
September 2020

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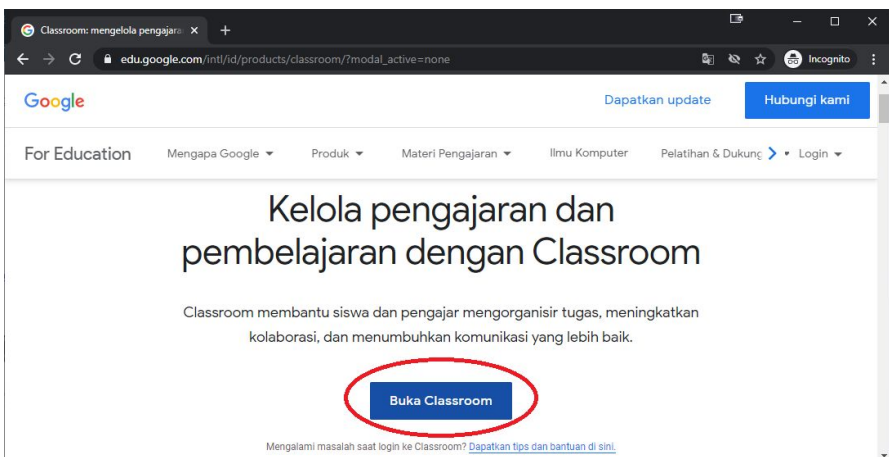
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# 1. Getting Started

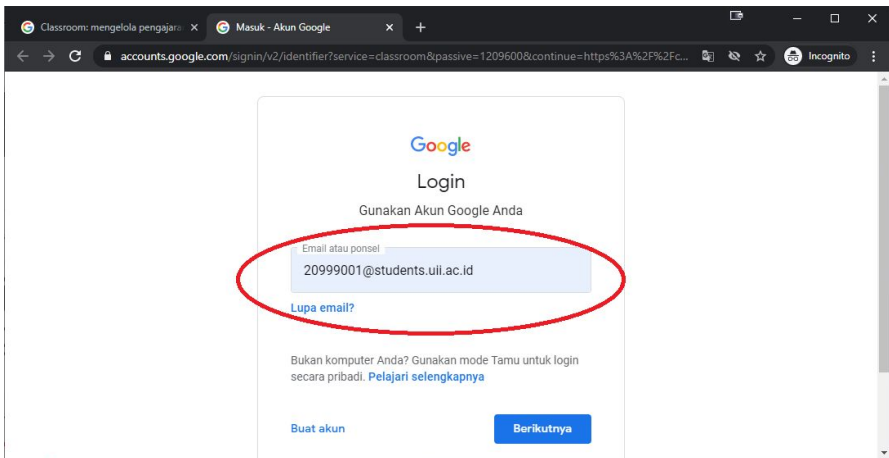
You can access Google Classroom through email at <https://gmail.uii.ac.id>. Click the application menu on the top right corner and scroll down until you see Google Classroom icon.



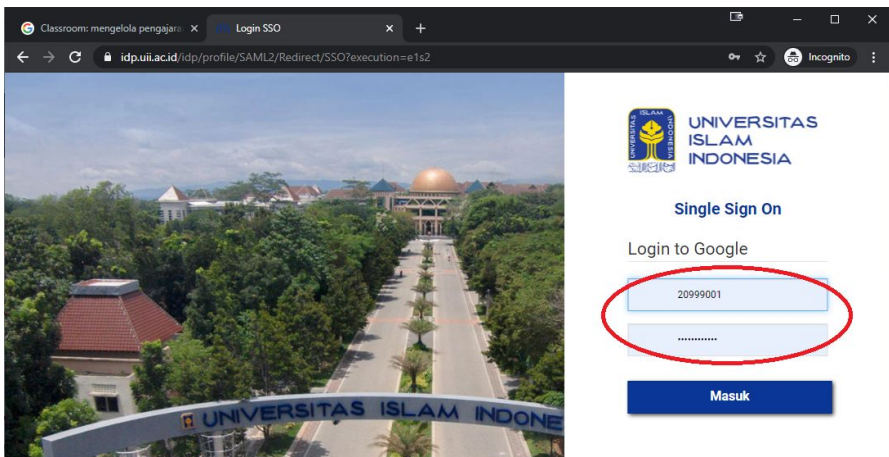
Alternatively, you can access Classroom directly from this link: <https://classroom.google.com>, click the **"Open Classroom"** button.



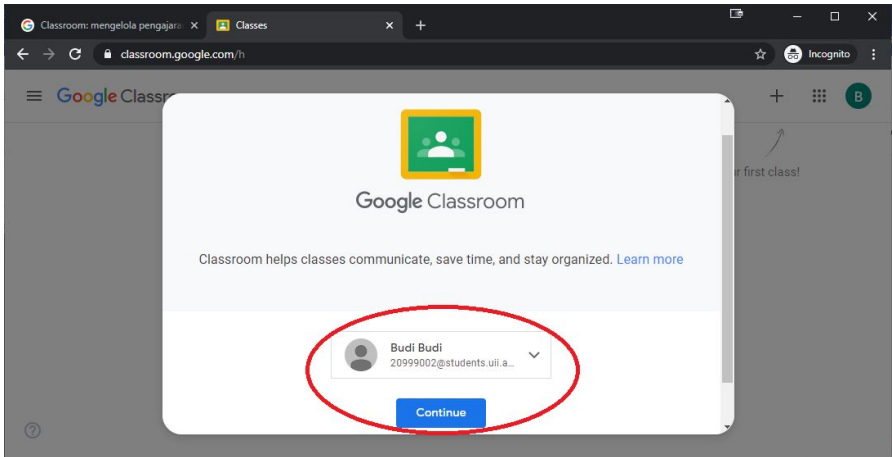
Use your email address using this format [SID@students.uii.ac.id](mailto:SID@students.uii.ac.id) on the Google authentication page below.



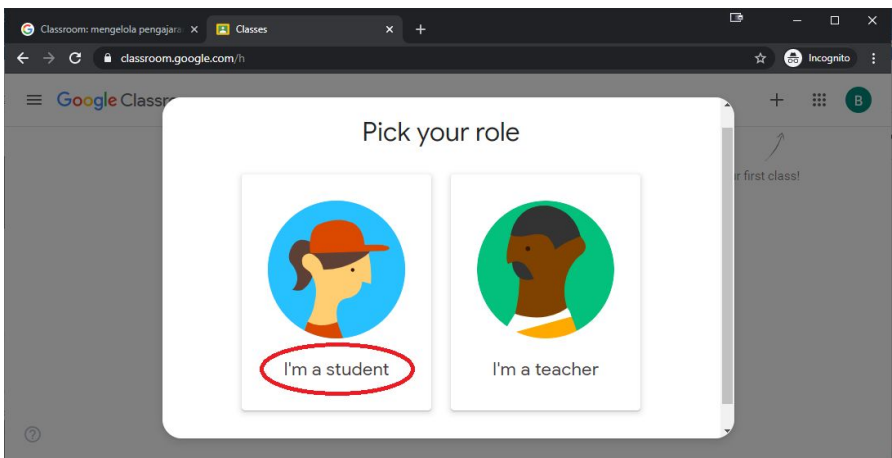
Next, you will see the Uii Single Sign On (SSO) page where you can sign in by using your **Student ID (SID) as username** and your single account **password**.



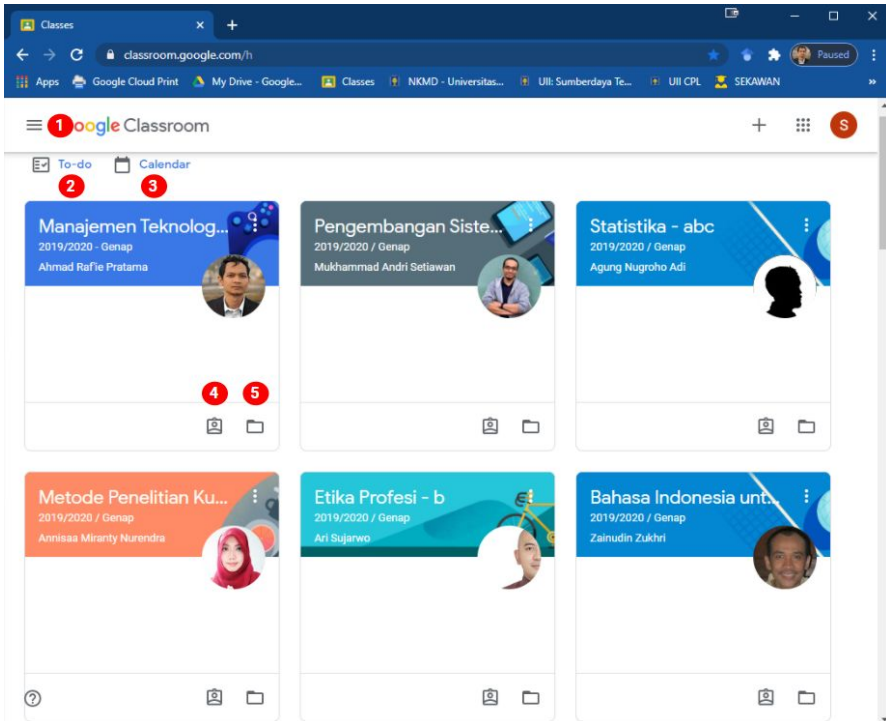
If this is your first time signing in to UII Classroom, you will see some additional setup pages. Click **Continue** after confirming the name and email address shown are yours..



Pick **"I'm a student"** as your role.



Once you are successfully signed in, you will see all classes you are enrolled in. As you progress through each semester, more classes will be available to you.



## # Description

### 1 Main Menu

2 **To-do** a list of all aggregated tasks/activities from all classes.

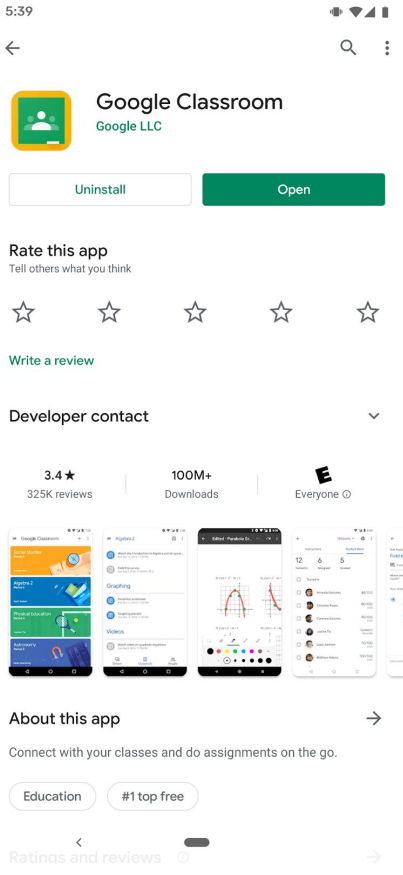
3 **Calendar** to see all events or due dates of all tasks/activities from all classes

4 Task/assignment list for each class

5 Shortcut to the class drive folder for each class

## 2. Install Google Classroom Mobile App

To get the best experience, install Google Classroom mobile apps on your smartphone or tablet. The apps are available for Android on **Google Play Store** and iOS on **Apple App Store**.



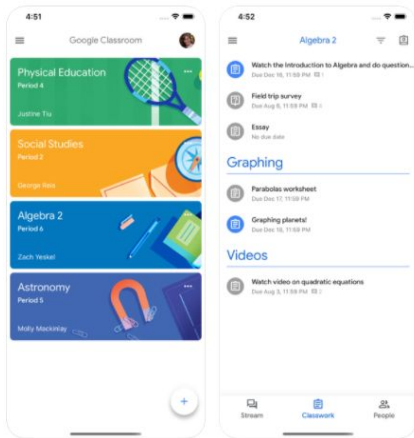
### App Store Preview

This app is available only on the App Store for iPhone and iPad.



**Google Classroom** (4+)  
Instant. Paperless. Easy.  
Google LLC  
#1 in Education  
★★★★★ 3.3 - 4.6K Ratings  
Free

### iPhone Screenshots



2:58



2:59



## Sign in

with your Google Account. [Learn more](#)

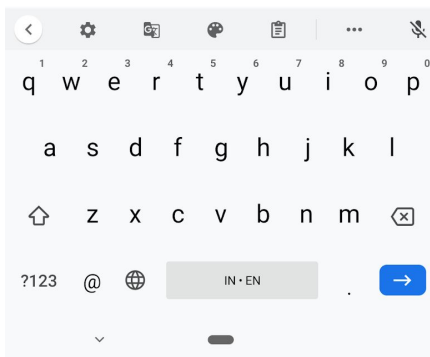
Email or phone

20999003@students.uii.ac.id

[Forgot email?](#)

[Create account](#)

Next



UNIVERSITAS  
ISLAM  
INDONESIA

### Single Sign On

Login to Google

 20999003

 .....

Masuk



2:59



## Welcome

20999003@students.uii.ac.id

Your Google Account is managed by students.uii.ac.id. In a moment you'll be sent there to finish signing in.

By signing in, you agree to the [Privacy Policy](#) and [Terms of Service](#).

Accept

5:48

## Google Classroom



### Pengenalan Google Classroom

2020/2021 - Ganjil

Ahmad Rafie Pratama

Kuis Topik 1

Makalah Penggunaan Teknologi Informasi

### Manajemen Teknologi Informasi - a

2019/2020 - Genap

Ahmad Rafie Pratama

### Pengembangan Sistem Informasi - d

2019/2020 / Genap

Mukhammad Andri Setiawan

### Statistika - abc

2019/2020 / Genap

Agung Nugroho Adi

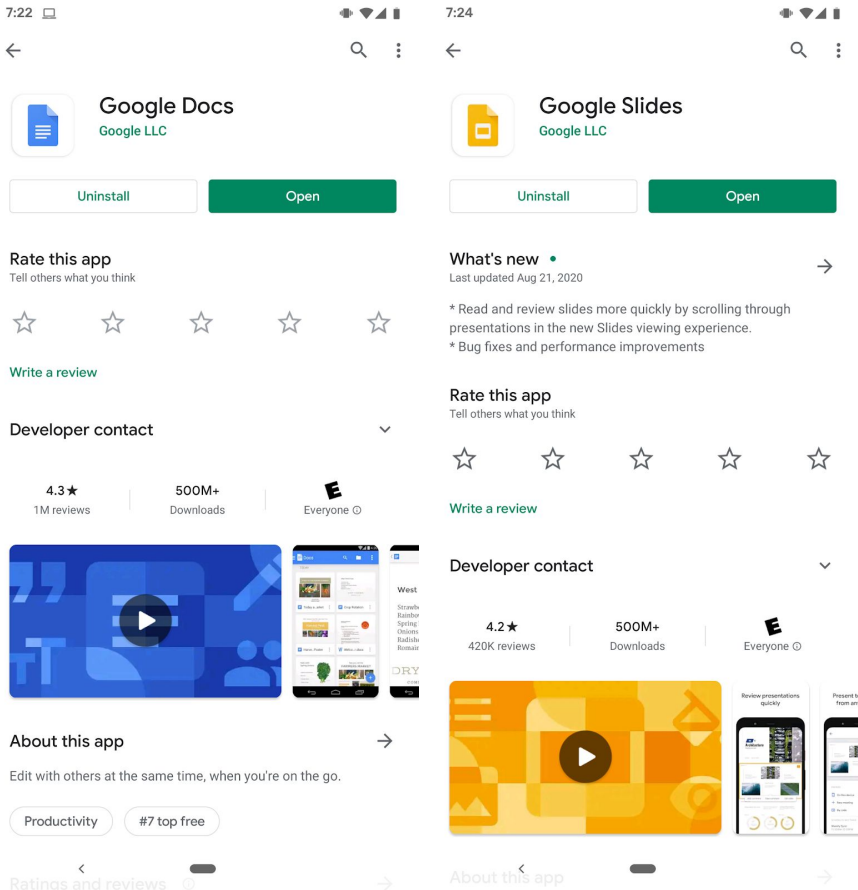
### Metode Penelitian Kuantitatif dan S...

2019/2020 / Genap



## 2.1 Install Supporting G-Suite Apps

To get the best experience on mobile devices, you will need to install some other G-Suite apps, i.e. Google Docs, Google Slides, Google Sheets, and Google Meet.



7:23

← 🔍 ☰

### Google Sheets

Google LLC

Uninstall **Open**

**What's new** •  
Last updated Aug 21, 2020 →

- \* Welcome to Sheets in Dark Mode. Easier on the eyes at night, easier on the battery during the day.
- \* Bug fixes and performance improvements

**Rate this app**  
Tell others what you think

☆ ☆ ☆ ☆ ☆


[Write a review](#)

**Developer contact** ▾

4.3★  
809K reviews

500M+  
Downloads

**E**  
Everyone ○



About this app →

7:22

← 🔍 ☰

### Google Meet - Secure Video Meetings

Google LLC

Uninstall **Open**

**What's new** •  
Last updated Aug 10, 2020 →

- Improved support for 250 person meetings
- Real-time captions
- International dial-in numbers for any meeting...

**Rate this app**  
Tell others what you think

☆ ☆ ☆ ☆ ☆


[Write a review](#)

**Developer contact** ▾

3.8★  
542K reviews

100M+  
Downloads

**E**  
Everyone ○



About this app →

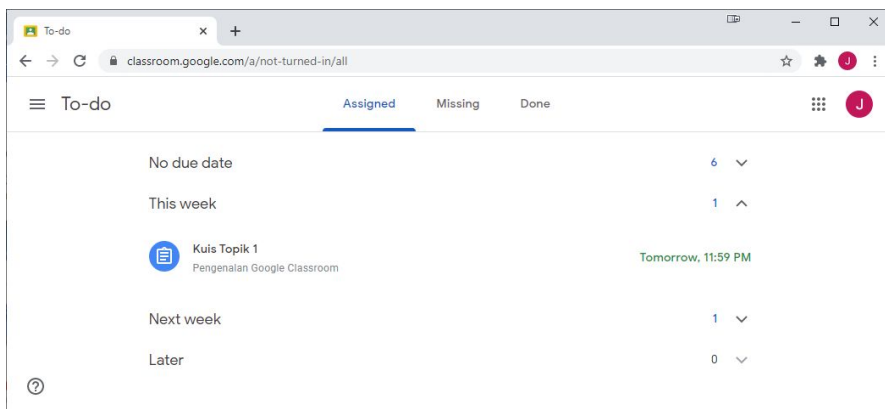
## 3. Class Navigation

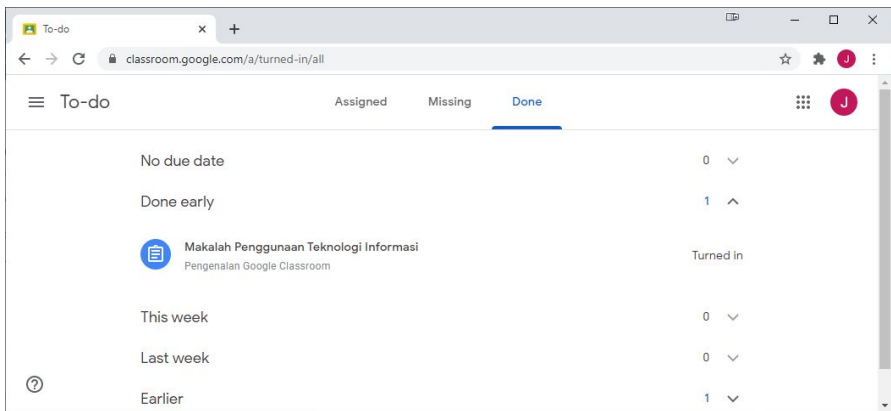
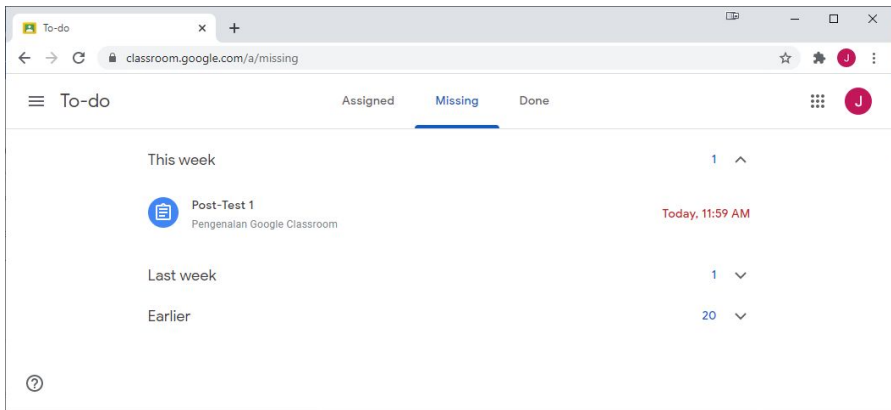
### 3.1 Activity List for All Classes

You can see the list of all activities from all classes from **"To-do"** or from the **Main Menu** (see page 5).

On the web interface, there are three categories:

1. **Assigned** for all activities that you have yet to complete,
2. **Missing** for all activities that are already past due but you have yet to complete, and
3. **Done** for all activities that you have already completed and submitted.

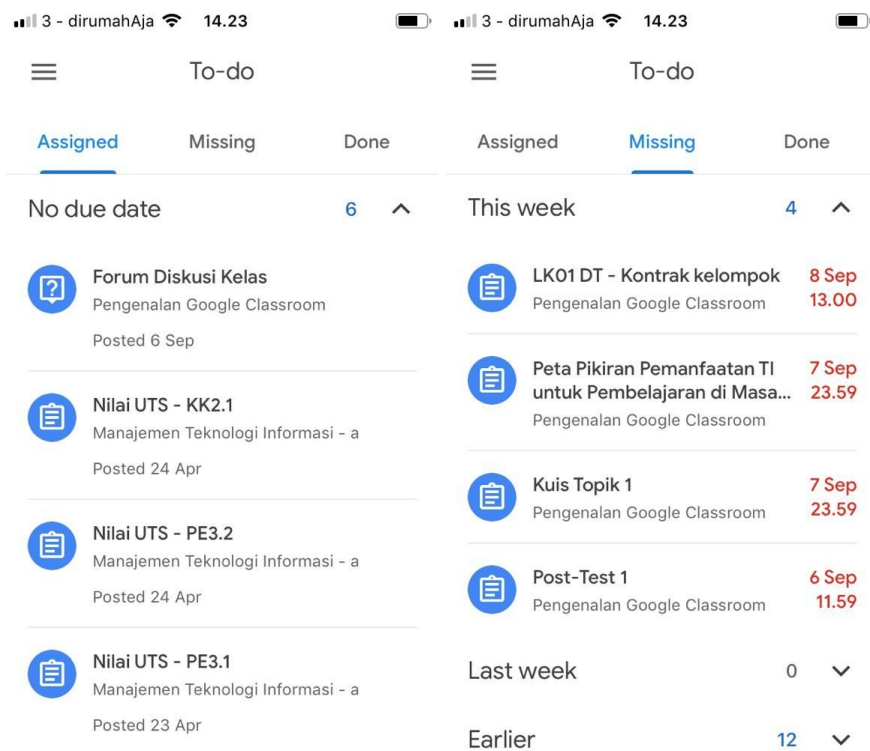




For each category, all tasks and activities are grouped based on their due dates: No due date, Done early, Due this week, due last week, or due earlier. The title of each activity will show the name of the task/activity with the corresponding class name as the subtitle.

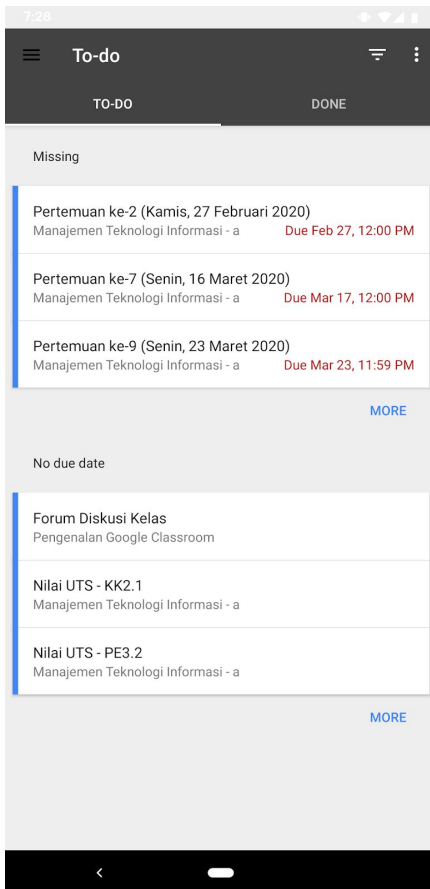
Likewise, there are the same three categories on the **“To-do”** menu on the iPhone app.

1. **Assigned** for all activities that you have yet to complete,
2. **Missing** for all activities that are already past due but you have yet to complete, and
3. **Done** for all activities that you have already completed and submitted.



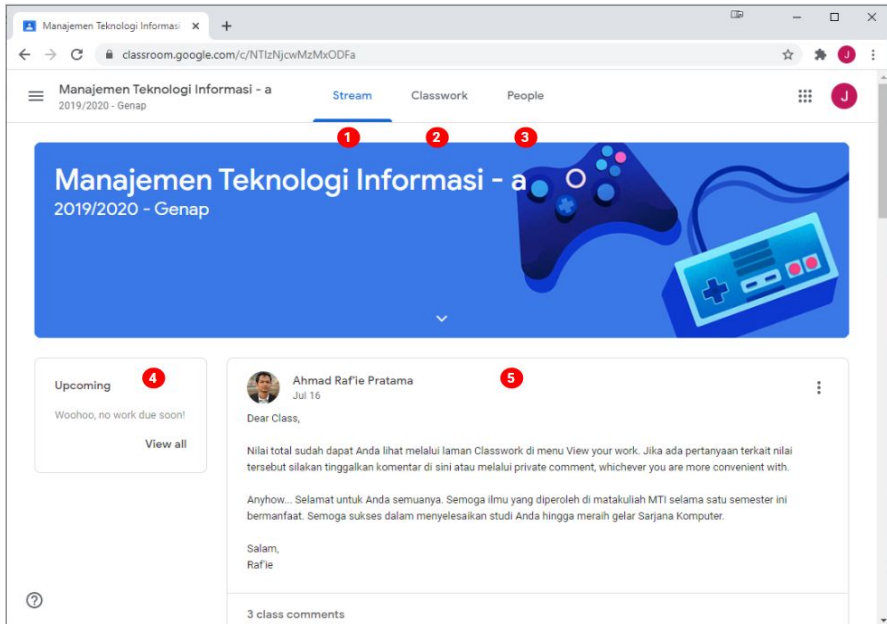
Meanwhile, on the Android app there are only two categories available:

1. **To-do** for all activities that you have yet to complete with additional subheadings to indicate the due date. For all activities that are already past due, the subheading will be **“Missing”**
2. **Done** for all activities that you have already completed and submitted.



## 3.2 Class Interface

Once you pick one class from the homepage of your Google Classroom, you will see the class homepage as shown below:



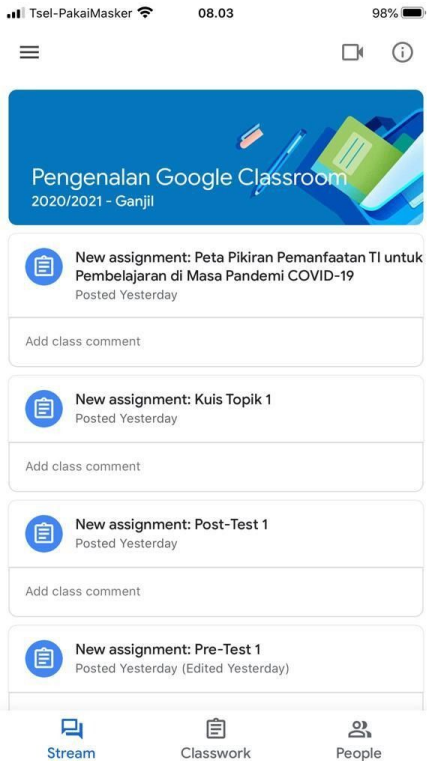
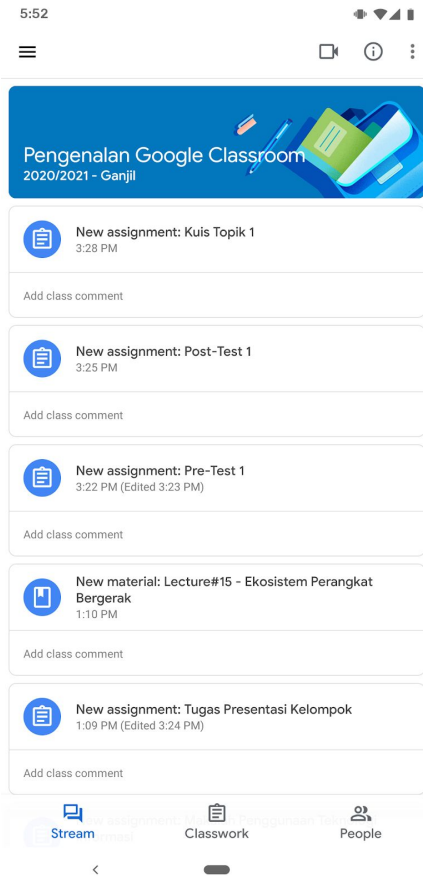
### # Description

- 1 **Stream** page to see announcements from your lecturer.
- 2 **Classwork** page where you can find all learning materials, assignments, and all other class activities.
- 3 **People** page to see all other class members, including your lecturer, teaching assistants, and your classmates.
- 4 **Upcoming** widget showing a snippet of the upcoming assignments or activities specific for this class
- 5 The latest announcements from your lecturer. You might be able to leave comments here, depending on your lecturer's

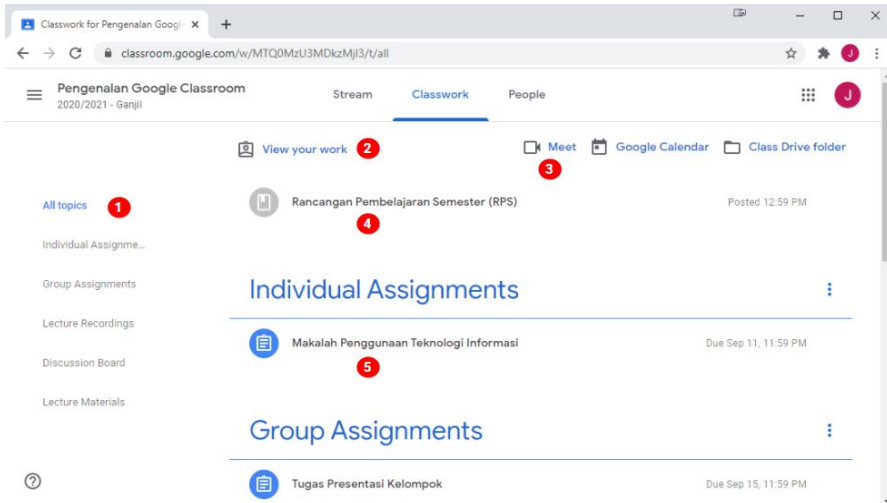


settings.

This is how the *Stream* page shows on the mobile app (Android and iOS).



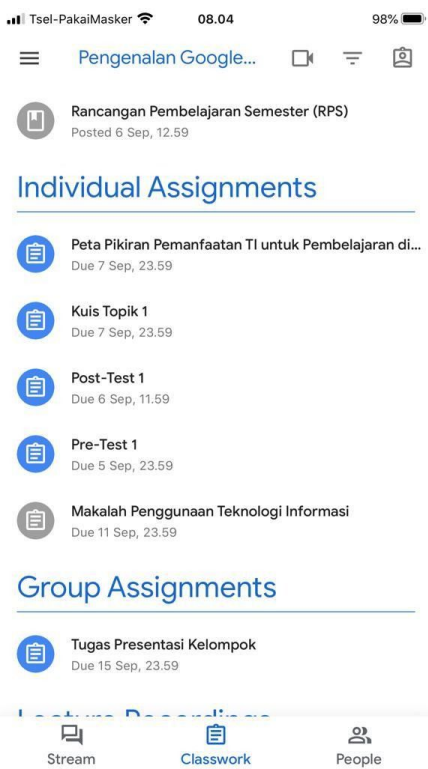
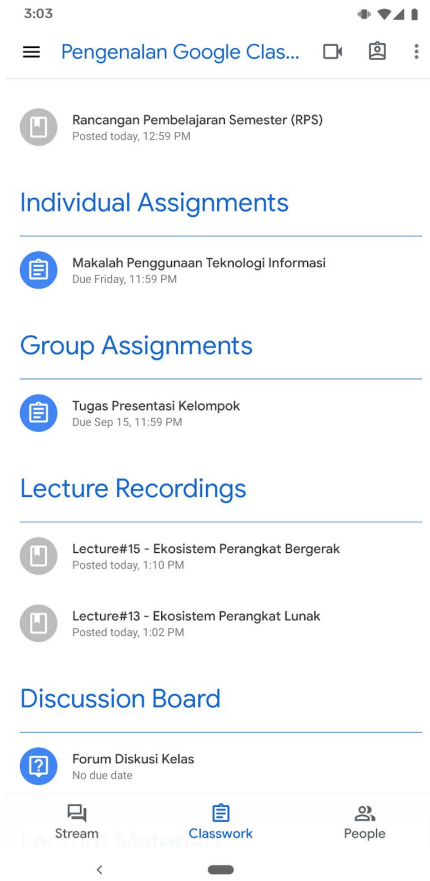
This is the web interface of the *Classwork* page:



## # Description

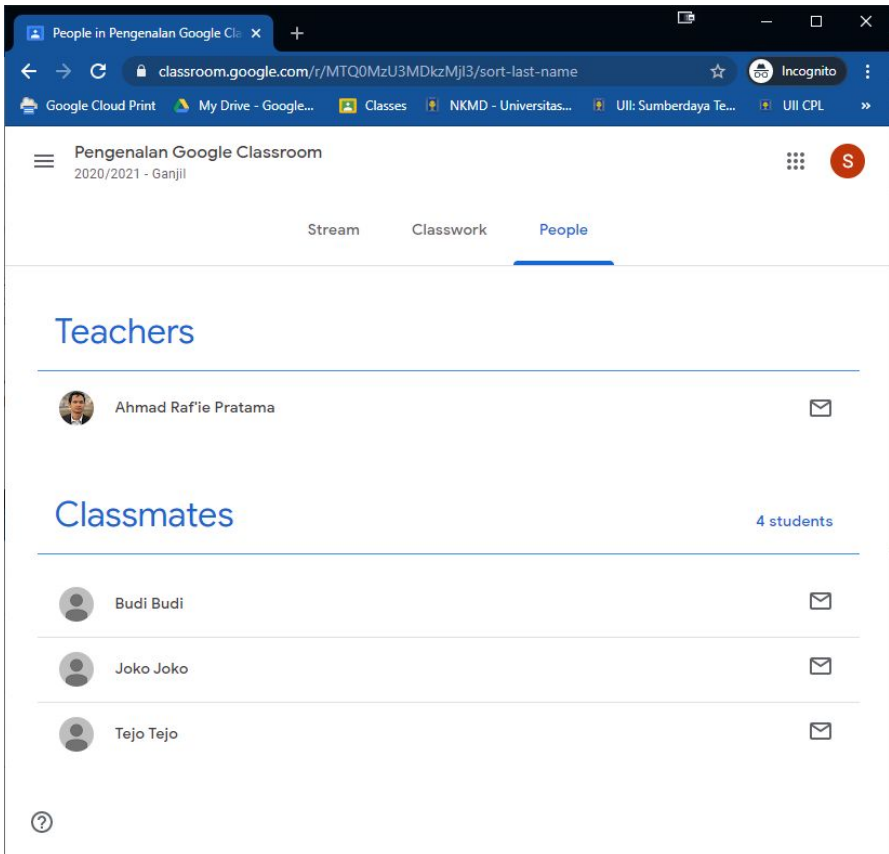
- 1 **Topics**, lecture materials are categorized by topic, week, or activity type depending on your lecturer's choice.
- 2 **View your work** to see the recap of all activities in that class, along with its status (whether you have submitted them, whether your lecturer has graded it, etc.)
- 3 Three shortcuts to the class' **Google Meet**, **Google Calendar**, and **Class Drive Folder**.
- 4 **Uncategorized content**, can be syllabus or other materials that your lecturer wants to stay at the top of the page.
- 5 **Categorized content**, lecture materials, quizzes, assignments, and any other activities that your lecturer has categorized according to how they decided to categorize the class.

This is how the *Classwork* page shows on the mobile app (Android and iOS).

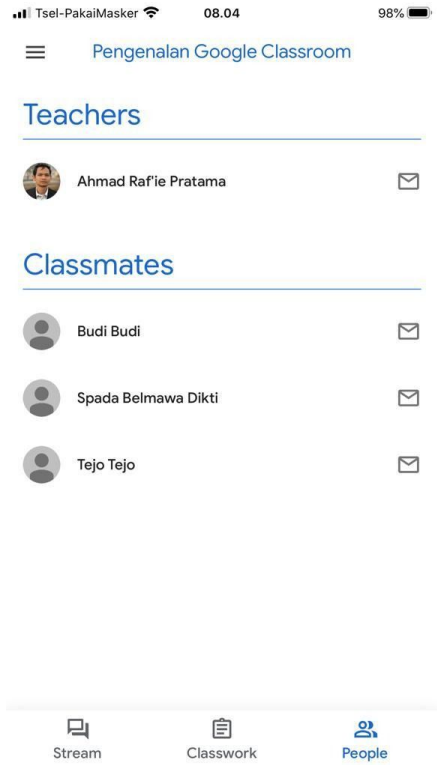
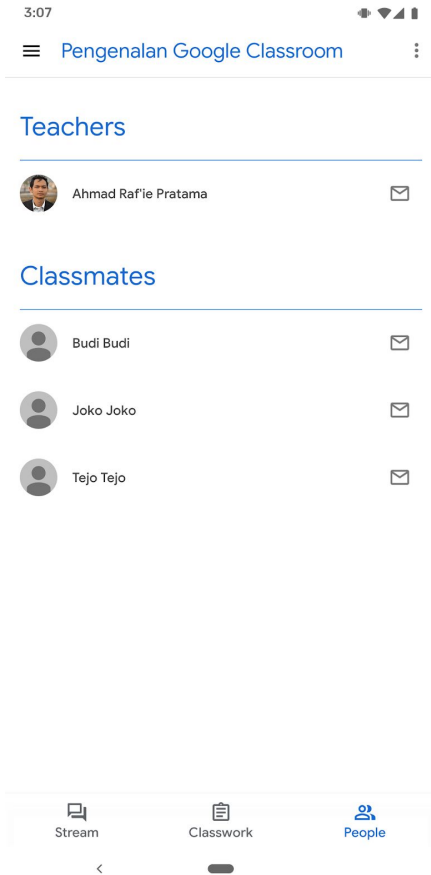


This is how the *People* page shows on the web interface. In the **Teachers** section, you can see your lecturers and teaching assistants if any. In the **Classmates** section, you will see all of your classmates in this particular class

You can also send them an email by clicking the mail icon (✉) to the right side of each corresponding name. It will automatically use your and their UII email address in doing so.

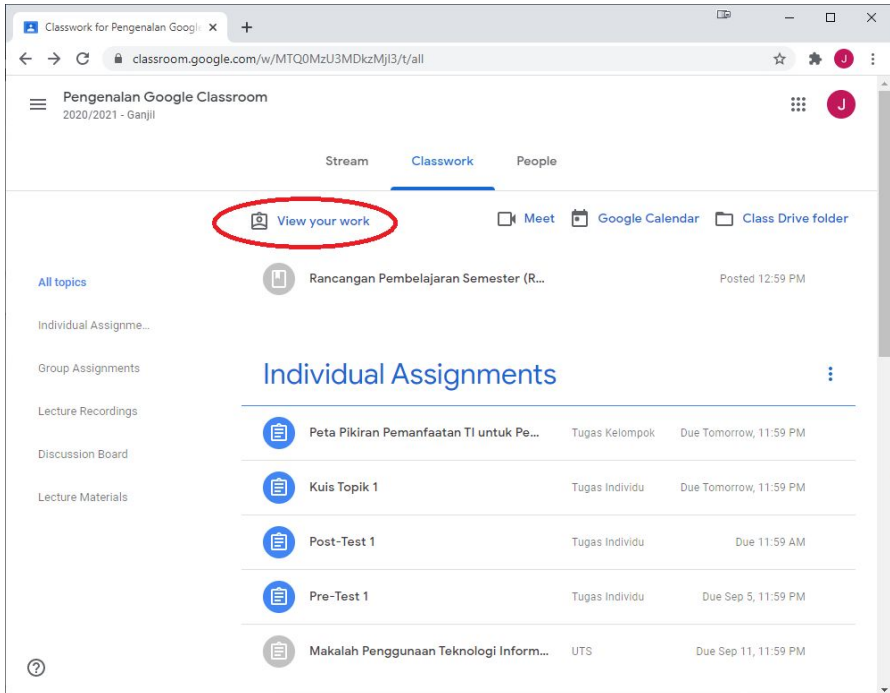


This is how the *People* page shows on the mobile app (Android and iOS).



### 3.3 Checking Grades and Learning Progress

To see your grades and learning progress, click on the **“View your work”** menu on the *Classwork* page.



The next page will show all tasks/activities that your lecturer has given you, along with the status of each one of them. It will indicate if you have yet to do it and if your lecturer has given you a grade for your submission.

1. **Assigned** status means something that your lecturer has assigned to you and you have yet to complete.
2. **Missing** status means something that your lecturer has assigned to you and you have yet to complete when it is already past due.
3. **Turned in** status means something that you have completed and submitted but your lecturer has yet to grade it
4. A numerical **X/Y** status means something that your lecturer has already graded with X is the grade that you received while Y is the max grade for that particular task/activity.

The screenshot shows a Google Classroom interface for a student named Tejo Tejo. The page displays a list of assignments with the following details:

| Assignment Name                                   | Due Date          | Type           | Status/Grade           |
|---|-------------------|----------------|------------------------|
| Peta Pikiran Pemanfaatan TI untuk Pembelajaran... | Tomorrow, 11:...  | Tugas Kelompok | Assigned               |
| Kuis Topik 1                                      | Tomorrow, 11:...  | Tugas Individu | 100/100                |
| Post-Test 1                                       | 11:59 AM          | Tugas Individu | Missing                |
| Pre-Test 1  | Sep 5, 11:59 PM   | Tugas Individu | 0/100<br>Not turned in |
| Tugas Presentasi Kelompok                         | Sep 15, 11:59 ... | Tugas Kelompok | Turned in              |
| Makalah Penggunaan Teknologi Info...              | Sep 11, 11:59 ... | UTS            | 92/100                 |
| Forum Diskusi Kelas                               | No due date       |                | Assigned               |

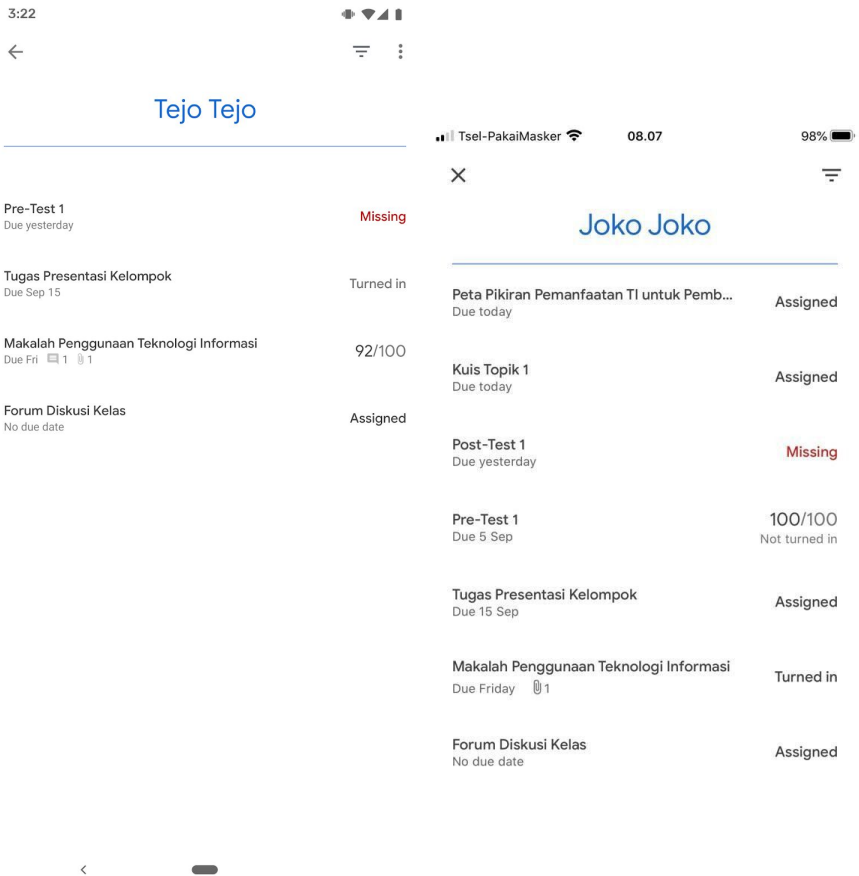
If your lecturer opted in on the “show overall grade” setting, you will be able to see your overall grade on the right side of your name. The overall grade will be calculated from all tasks/activities that your lecturer has already graded.

The screenshot shows a Google Classroom interface for a student named Tejo Tejo. The overall grade is 75.2%. Below the name, there is a list of assignments with their due dates, types, and current status.

| Assignment Name                                    | Due Date           | Type           | Status                 |
|--|--------------------|----------------|------------------------|
| Peta Pikiran Pemanfaatan TI untuk Pembelajaran ... | Tomorrow, 11:5...  | Tugas Kelompok | Assigned               |
| Kuis Topik 1                                       | Tomorrow, 11:5...  | Tugas Individu | 100/100                |
| Post-Test 1  | 11:59 AM           | Tugas Individu | Missing                |
| Pre-Test 1   | Sep 5, 11:59 PM    | Tugas Individu | 0/100<br>Not turned in |
| Tugas Presentasi Kelompok                          | Sep 15, 11:59 P... | Tugas Kelompok | Turned in              |
| Makalah Penggunaan Teknologi Infor...              | Sep 11, 11:59 P... | UTS            | 92/100                 |
| Forum Diskusi Kelas                                | No due date        |                | Assigned               |



You can also check your grade from your mobile devices by using the same **“View your work”** menu, indicated by the same icon as the one on the web interface.



Likewise, if your lecturer turned on the “show overall grade” setting, you will be able to see your overall grade as shown below.

3:30

←

75.2%

Tejo Tejo

|   |                        |
|---|------------------------|
| Kuis Topik 1<br>Due tomorrow                      | 100/100                |
| Post-Test 1<br>Due today                          | Missing                |
| Pre-Test 1<br>Due yesterday                       | 0/100<br>Not turned in |
| Tugas Presentasi Kelompok<br>Due Sep 15           | Turned in              |
| Makalah Penggunaan Teknologi Informasi<br>Due Fri | 92/100                 |
| Forum Diskusi Kelas<br>No due date                | Assigned               |

3 - dirumahAja 14.30

×

100%

Joko Joko

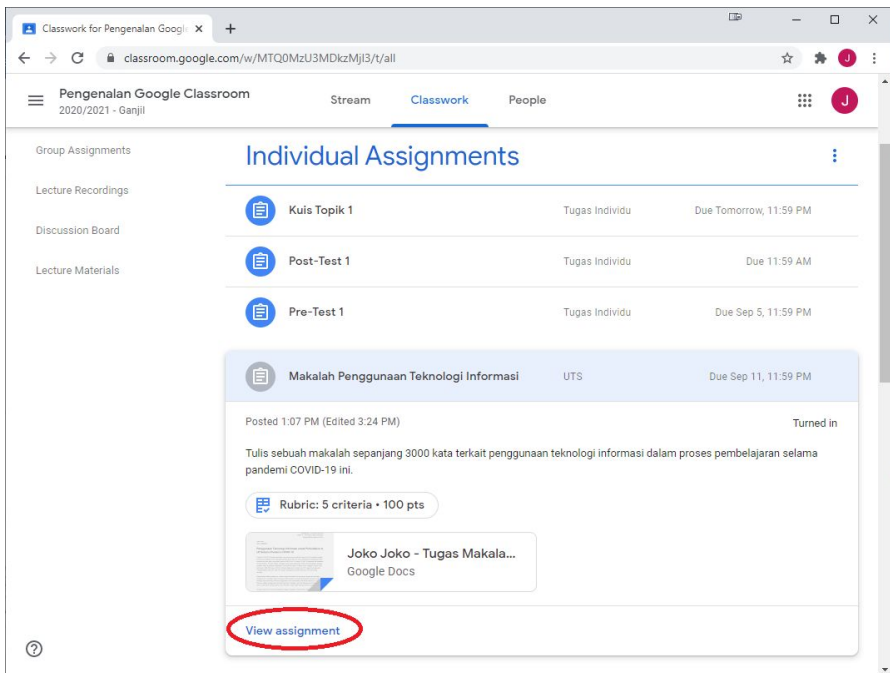
|  |         |
|--|---------|
| LK01 DT - Kontrak kelomp...<br>Due 8 Sep | Missing |
| Peta Pikiran Pemanfaatan...<br>Due 7 Sep | Missing |
| Kuis Topik 1<br>Due 7 Sep                | Missing |
| Post-Test 1<br>Due 6 Sep                 | Missing |
| Pre-Test 1<br>Due 5 Sep                  | 100/100 |

## 4. Class Assignments

As previously discussed, you can see class assignments and all other activities from the **Classwork** page.

### 4.1 Assignment's Descriptions

Click the **"View Assignment"** menu at the bottom of each assignment to see the descriptions in more detail.



The screenshot shows the Google Classroom interface for a class named "Pengenal Google Classroom". The "Classwork" tab is selected, displaying a list of individual assignments. The assignment "Makalah Penggunaan Teknologi Informasi" is highlighted, showing its details: "Tugas Individu", "Due Sep 11, 11:59 PM", and "Turned in". The assignment description includes a rubric with 5 criteria and 100 points, and a link to a Google Docs document titled "Joko Joko - Tugas Makala...". A red circle highlights the "View assignment" link at the bottom of the assignment card.

| Assignment Name                        | Type           | Due Date               |
|--|----------------|------------------------|
| Kuis Topik 1                           | Tugas Individu | Due Tomorrow, 11:59 PM |
| Post-Test 1                            | Tugas Individu | Due 11:59 AM           |
| Pre-Test 1                             | Tugas Individu | Due Sep 5, 11:59 PM    |
| Makalah Penggunaan Teknologi Informasi | UTS            | Due Sep 11, 11:59 PM   |

Next, Google Classroom will show all details for that particular assignment as shown below.

The screenshot shows a Google Classroom assignment page. The assignment title is "Makalah Penggunaan Teknologi Informasi" (1) by Ahmad Rafie Pratama, posted at 1:07 PM. It is worth 100 points (1) and is due on Sep 11, 11:59 PM (2). The assignment description asks for a 3000-word paper on technology use in learning during the COVID-19 pandemic. The grading scale is as follows:

| Category   | Points |
|------------|--------|
| Judul      | /10    |
| Literatur  | /15    |
| Metode     | /30    |
| Hasil      | /30    |
| Tata Tulis | /15    |


Numbered callouts (3-8) highlight specific UI elements: (3) the "Metode" category, (4) the "Class comments" section, (5) the "Add or create" button in the "Your work" section, (6) the "Run" button for "Originality reports", (7) the "Turn in" button, and (8) the "Private comments" section.


## # Description

- 1 Max Grade** untuk tugas ini
- 2 Due Date** a specific date and time after which your submission will be marked as late.
- 3 Rubric** to help you see how your lecturer will grade the assignment. Only available if your lecturer provides one.
- 4 Class comments**, this section is publicly available to the entire class. Use this only if you want your classmates to be able to see your comments related to the assignment
- 5 Your work**, the document you need to submit If your lecturer also provides an **assignment template**, you will also see a Google Docs/Sheets/Slides with your name as a prefix. Simply click on the document to start working on it. A new window of Google Docs/Sheets/Slides will open. You can also add additional documents of your choice by clicking the **"Add or create"** button.
- 6 Originality report**, this option will be shown if your lecturer turned on the settings as part of plagiarism prevention in that particular assignment.
- 7 Turn in**, click this button to submit your work.
- 8 Private comments**, this section is not publicly available to the entire class. Only you and your lecturer (and teaching assistants) can see the content in this section. Use this if you don't want your classmates to see your comments.

## 4.2 Checking Assignment's Rubric

If your lecturer provides a rubric, you should see it carefully before starting to work on your assignment and submitting your work. The rubric will show criteria, the description for each criterion, and the respective weight.


/100 

**Judul** /10 


Seberapa baik judul yang dipilih

|  |  |   |
|--|--|---|
| <p><b>Baik</b> <span style="float: right;">10 pts</span></p> <p>Judul informatif dan representatif, tidak terlalu panjang dan tidak terlalu pendek</p> | <p><b>Cukup</b> <span style="float: right;">7 pts</span></p> <p>Judul kurang informatif, atau terlalu panjang/pendek</p> | <p><b>Kurang</b> <span style="float: right;">3 pts</span></p> <p>Judul tidak informatif dan tidak representatif</p> |
|--|--|---|


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**Literatur** /15 


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**Metode** /30 

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**Hasil** /30 

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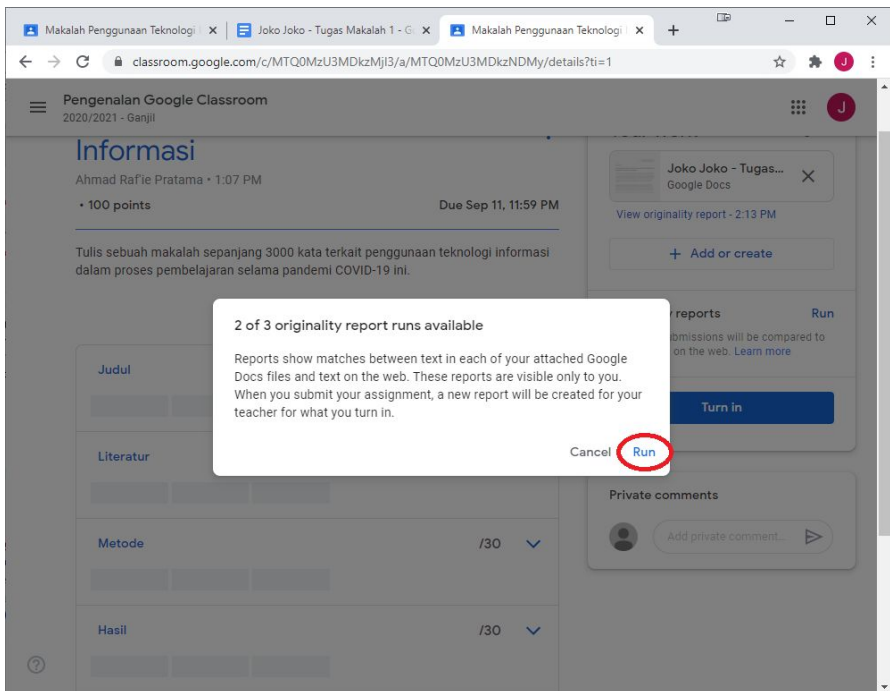
**Tata Tulis** /15 

### 4.3 Checking for Originality Report

If your lecturer turns on the **Originality report** settings for a particular assignment, Google will compare your submission against anything it can crawl on the Internet.

You will have 3 chances to do your own checking prior to submitting your work.

Make sure to paraphrase anything that you find on the Internet. Write it using your own style. Otherwise, you might find yourself in trouble with the plagiarism checker.



Please note that you can only do so on the web interface, This feature is not yet available on the mobile apps.

The screenshot shows the Google Classroom interface for an assignment titled "Makalah Penggunaan Teknologi Informasi". The assignment is due on September 11, 11:59 PM. The instructions ask for a 3000-word paper on technology use in learning during the COVID-19 pandemic. The submission area shows a "Your work" section with a document titled "Joko Joko - Tugas Makalah 1 - Google Docs" and a red circle around the "View originality report - 2:13 PM" link. Below this is an "Add or create" button. The "Originality reports" section is currently "Run" and includes a "Turn in" button. The "Private comments" section is empty.

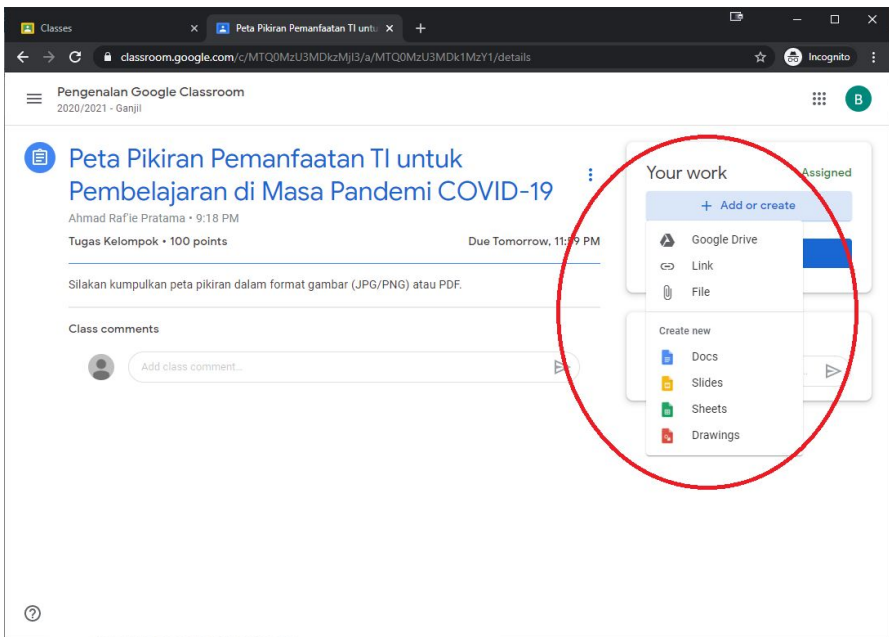
The screenshot shows the student's submission page for the assignment "Makalah 1". The student's name is Joko Joko (NIM: 20999001). The assignment title is "Penggunaan Teknologi Informasi untuk Perkuliahan di Ull Selama Pandemi COVID-19". The submission includes a document with text about COVID-19 and a list of web matches. A red circle highlights the "Web matches (4)" section, which lists: wikipedia.org (2), kompas.com (1), and support.google.com (1). Another red circle highlights the "Edit" button at the bottom of the submission area.



## 4.4 Uploading Your Work

If there is no template available, click on the **“Add or create”** button to upload any supported files (images in JPG/PNG format, documents in PDF/DOCX/PPTX/XLSX, or video in MP4/AVI/etc format). You can choose from different sources to upload the file: Your UII Google Drive, any URL on the Internet (including YouTube video), or from your local storage (PC or mobile devices).

You can also create a new Google Docs/Slides/Sheets/Drawings file instead of uploading an existing file for your work.



The screenshot shows a Google Classroom interface. At the top, the browser address bar displays the URL: `classroom.google.com/c/MTQ0MzU3MDkzMTJ3/a/MTQ0MzU3MDk1MzY1/details`. The page header includes the text "Pengelasan Google Classroom" and "2020/2021 - Ganjil".

The main content area features a blue header with a document icon and the title "Peta Pikiran Pemanfaatan TI untuk Pembelajaran di Masa Pandemi COVID-19". Below the title, it lists the creator "Ahmad Rafle Pratama" and the time "9:18 PM". The assignment is labeled "Tugas Kelompok" and is worth "100 points", with a due date of "Due Tomorrow, 11:59 PM".

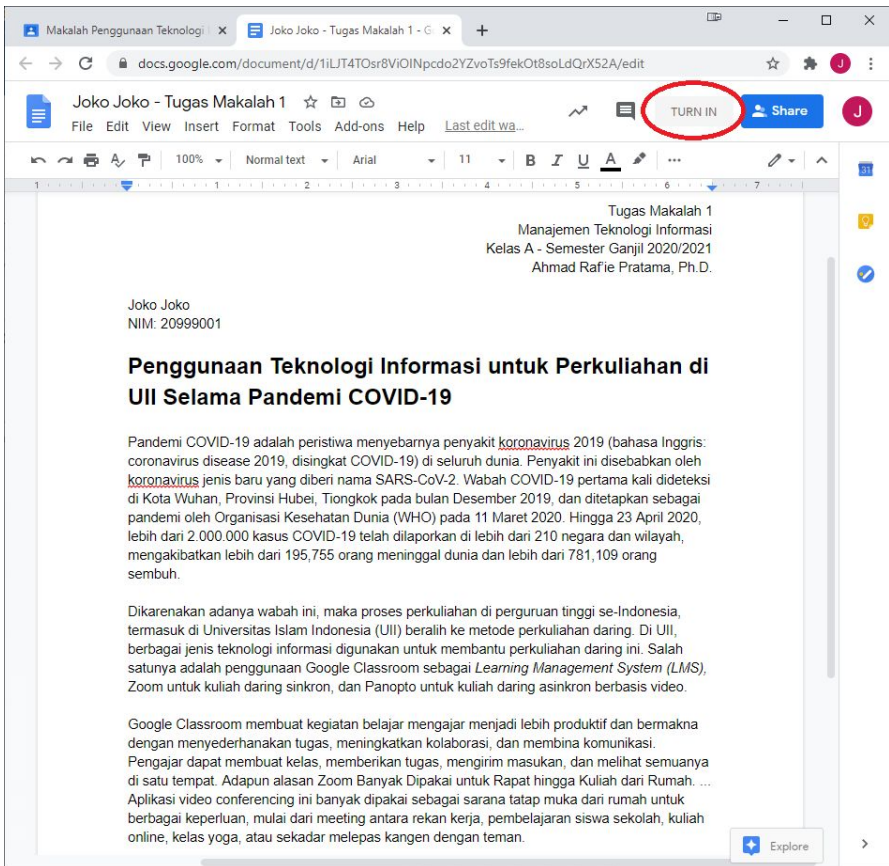
The instructions state: "Silakan kumpulkan peta pikiran dalam format gambar (JPG/PNG) atau PDF." Below this is a "Class comments" section with a text input field and a submit button.

On the right side, there is a "Your work" section under the "Assigned" tab. It lists two items: "Budi - Tugas Peta ... PDF" and "Peta Pikiran & Ga... YouTube video 10 m...". Below these items is a "+ Add or create" button and a blue "Turn in" button.

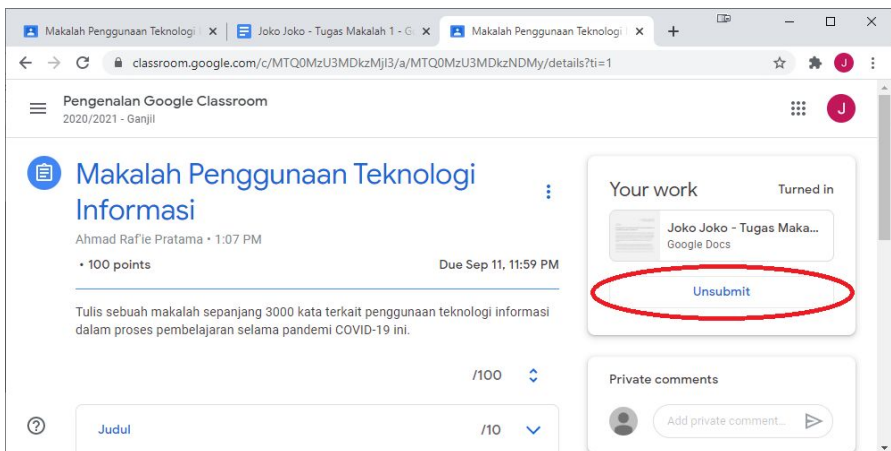
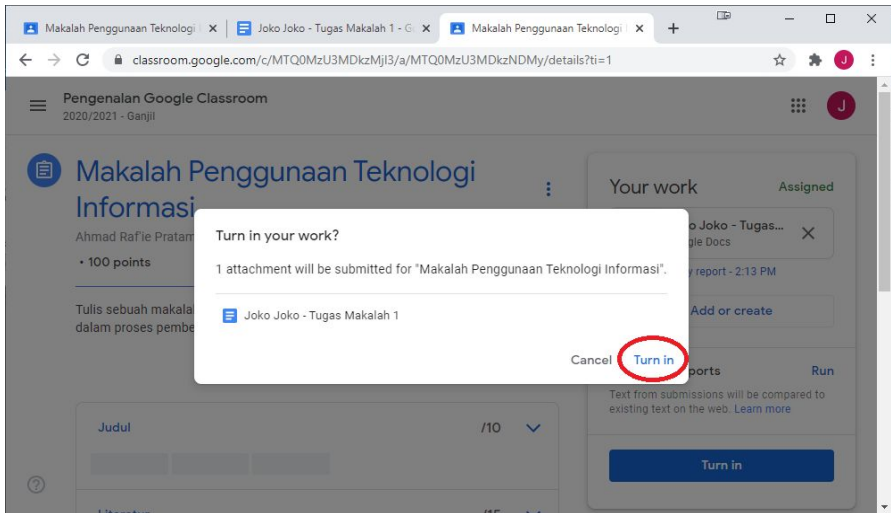
At the bottom right, there is a "Private comments" section with a text input field and a submit button.

## 4.5 Submitting Your Work

If you are doing your work on Google Docs/Sheets/Slides with a template provided by your lecturer, you can submit your work by simply clicking the **“Turn In”** button on the document you are currently working on.

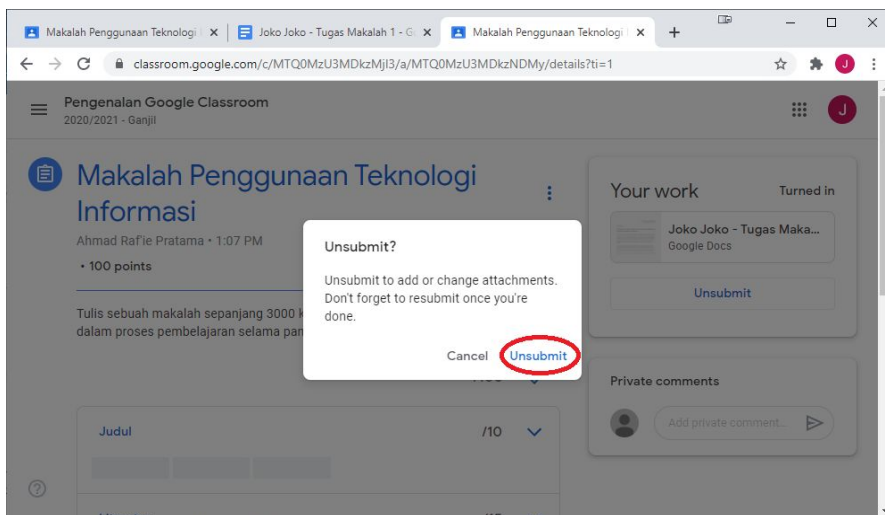


After clicking the button you will be brought back to the assignment page, on which you will need to click the **“Turn in”** button one more time to confirm your submission. The **“Turn in”** button will change to the **“Unsubmit”** button once you have successfully submitted it.



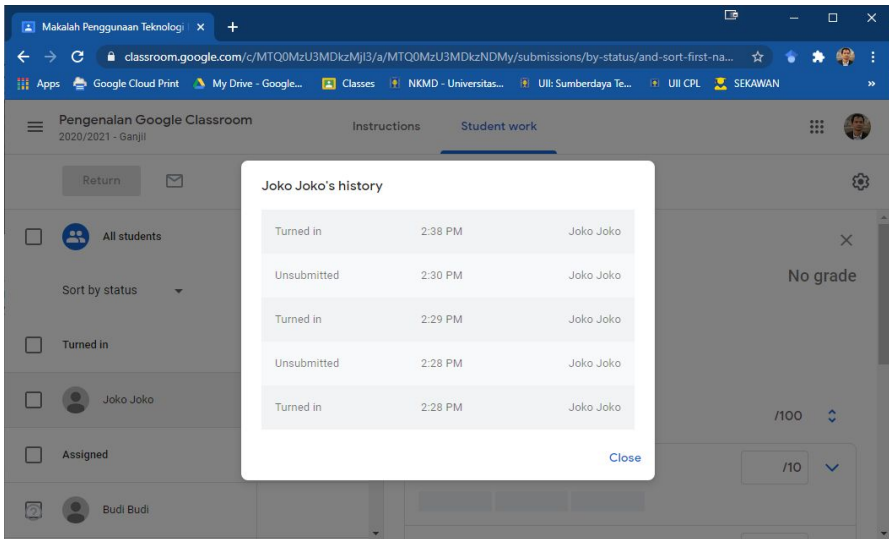
The Google Docs/Slides/Sheets documents that you have submitted will be locked from further editing by you.

If you find a mistake after submitting your work, you can make a revision by first clicking on the **"Unsubmit"** button. Make the necessary revision and resubmit your revised work by clicking the **"Turn in"** button for another time.



You can unsubmit and resubmit your work numerous times. Just make sure that you have already resubmitted your work by the due date to avoid it from getting marked as **submitted late**.

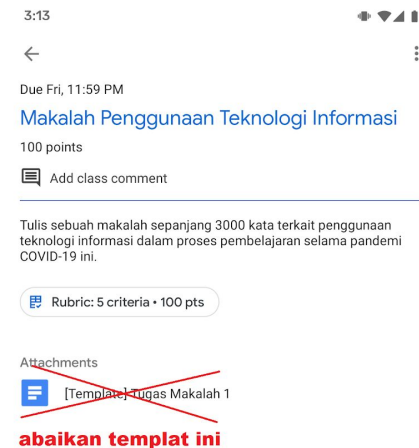
Bear in mind that your lecturer can see your **submission history** for every work you have submitted, along with the status, the date and the precise time of each submission.



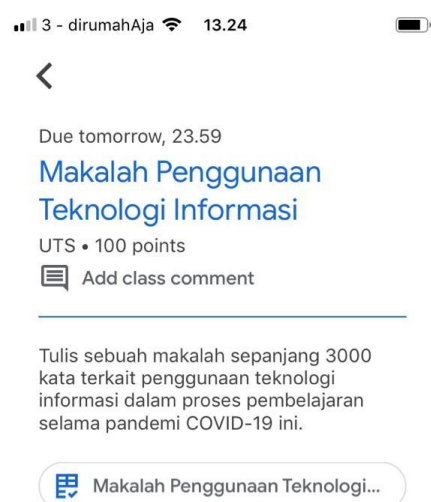
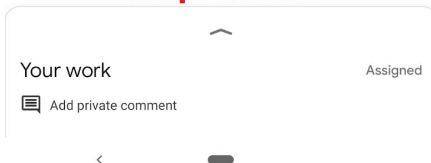
## 4.6 Working on Mobile Devices

Make sure you have installed all the supporting apps before working on your assignments directly from your mobile devices (see chapter 2.1 on page 9).

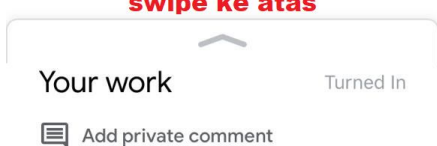
For all assignments with a template, **swipe up** to see the template provided by your lecturer. Ignore the *Attachments* part that has no prefix of your name on the Android mobile app.



**swipe ke atas**

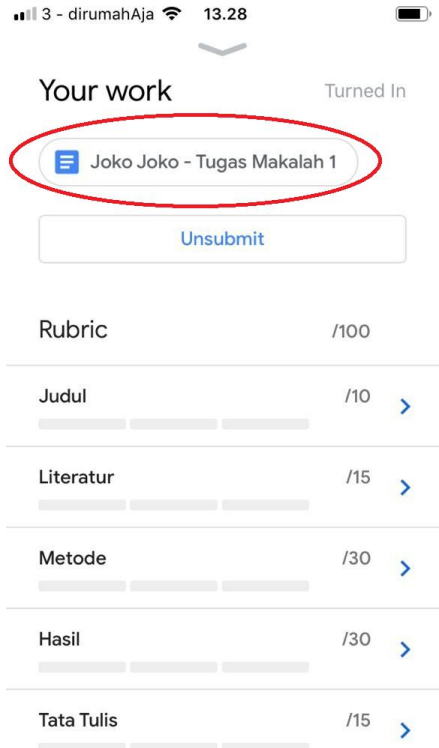
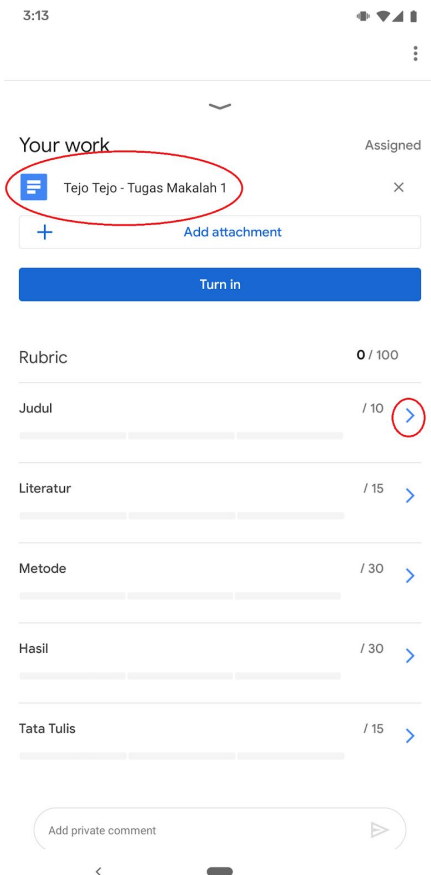


**swipe ke atas**



After you swipe up, tap on the document with **your name as a prefix** to open the document on the corresponding app so you can start working on your assignment.

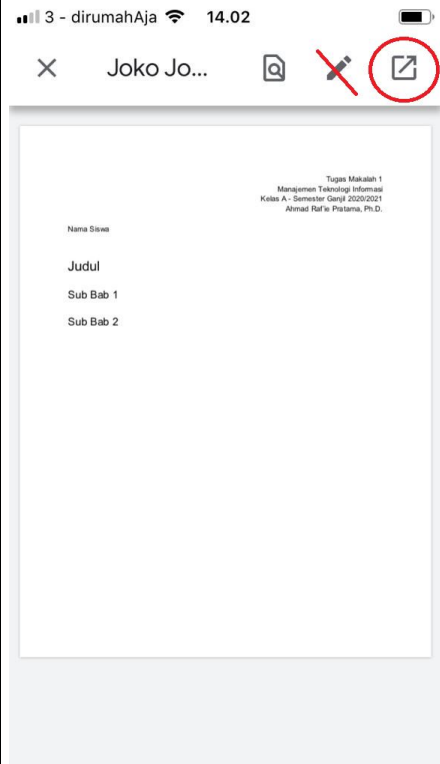
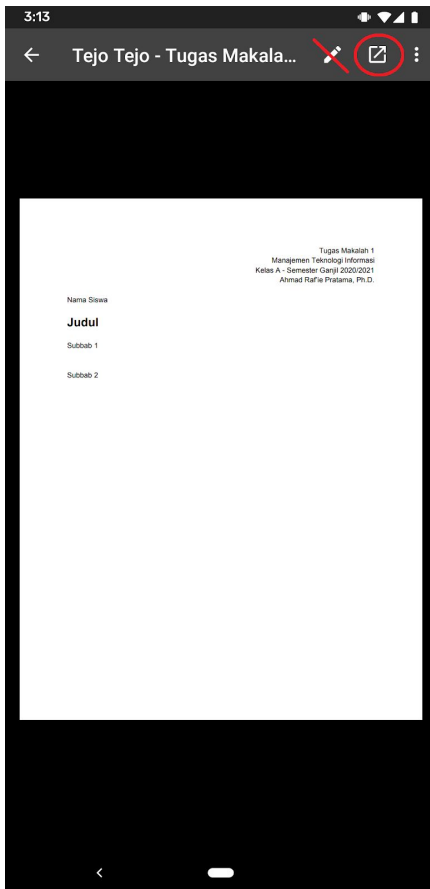
You can also see the rubric (if applicable) by tapping on the arrow on the right. Below you will find how the interface is on Android and iPhone apps.



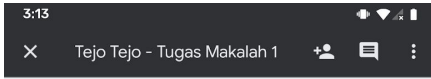


After choosing the document, tap the **open on another app** on the top right corner to open in on the Google Docs/Slides/Sheets app on your mobile device.

**Do not** pick the edit menu (pencil icon) as it will convert the file format of the document to PDF.



Once the document is shown on the correct G-Suite app (Google Docs/Slides/Sheets), tap the **edit menu** (pencil icon) on the bottom corner of your screen to start editing.



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3 - dirumahAja 14.10



Nama Siswa

**Judul**

Subbab 1

Subbab 2



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Nama Siswa

**Judul**

Subbab 1

Subbab 2



Once you're done working on your assignment, tap on the checkmark icon on the top left of your screen to save your work locally. It will also automatically upload it to your UII Google Drive if you are connected to the Internet.

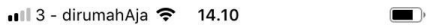


Tugas Makalah 1  
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Tejo Tejo

### Judul Makalah Milik Tejo

Ini isi makalah milik Tejo. Fitur pengecekan keaslian tidak tersedia melalui perangkat bergerak.

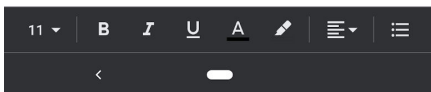


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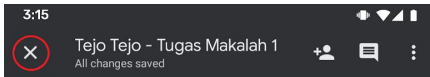
Joko joko

### Judul Makalah Joko

Ini isi makalah milik Joko. Dalam makalah ini dibahas tentang cara mengelola



Once you're done, (on the Android app only, you will see **"All changes saved"** as a subtitle of your document's name), you can safely close the G-Suite app and go back to the Google Classroom app by tapping the **X** button on Android and the **<** button on iPhone, both are located on the top left corner of the screen.



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Tejo Tejo

## Judul Makalah Milik Tejo

Ini isi makalah milik Tejo. Fitur pengecekan keaslian tidak tersedia melalui perangkat bergerak.



Tugas Makalah 1  
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Joko joko

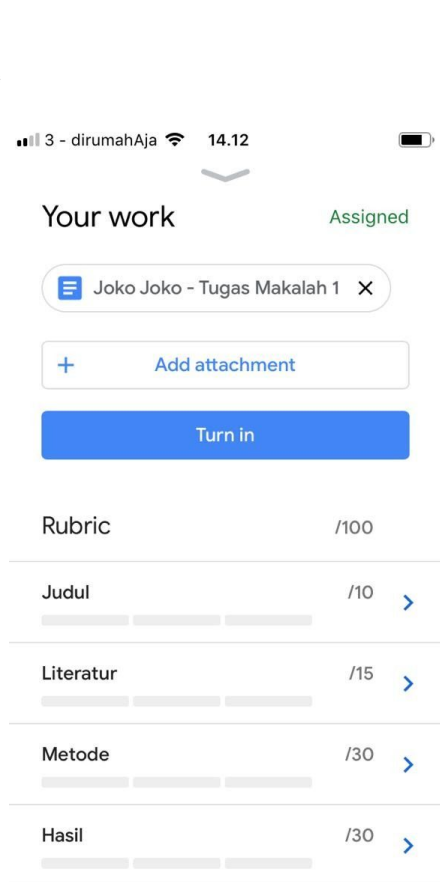
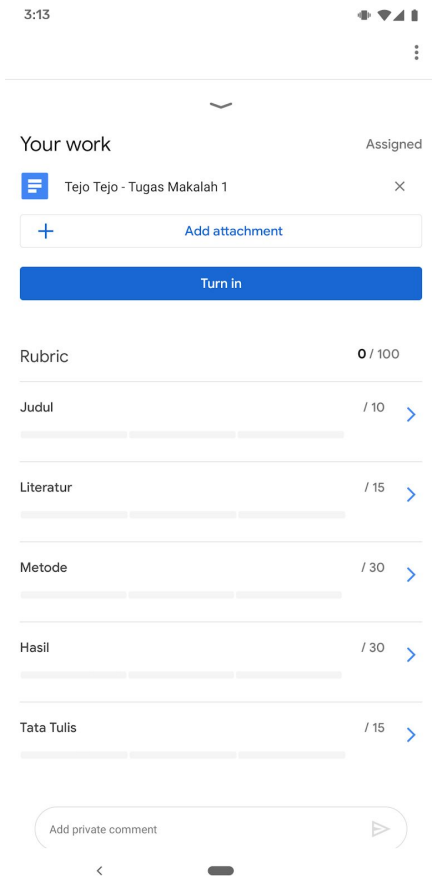
## Judul Makalah Joko

Ini isi makalah milik Joko. Dalam makalah ini dibahas tentang cara mengelola

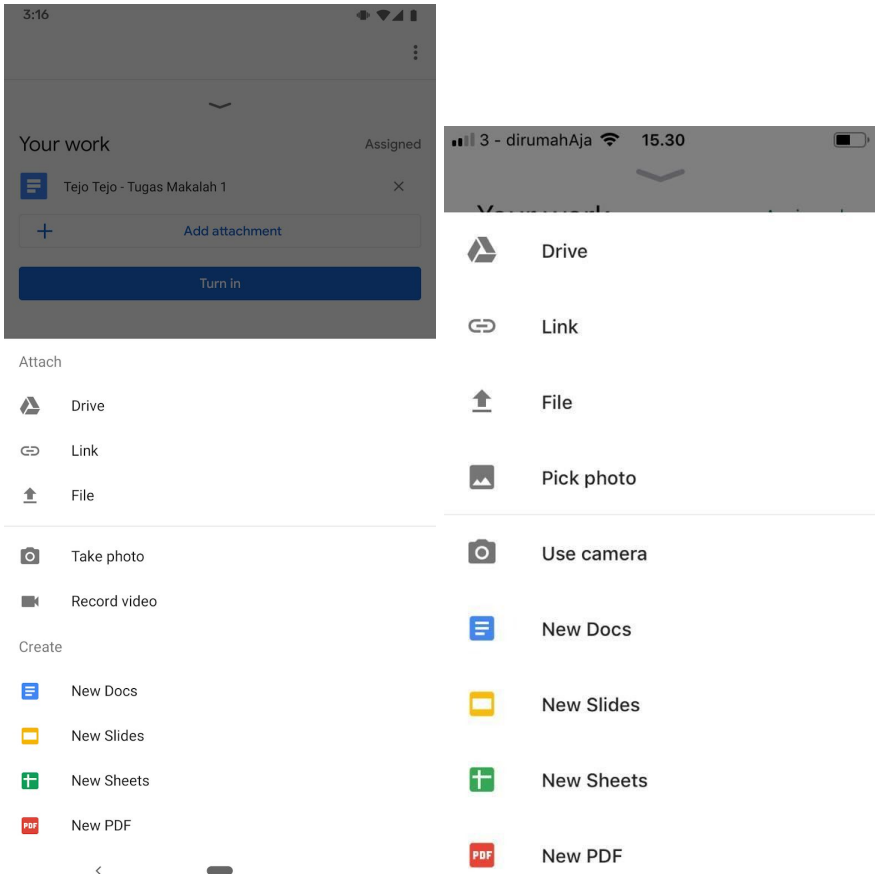


Submit your work by tapping the **“Turn in”** button.

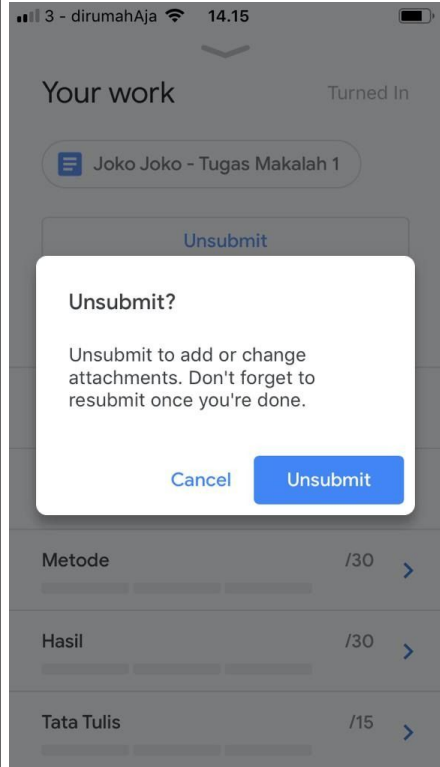
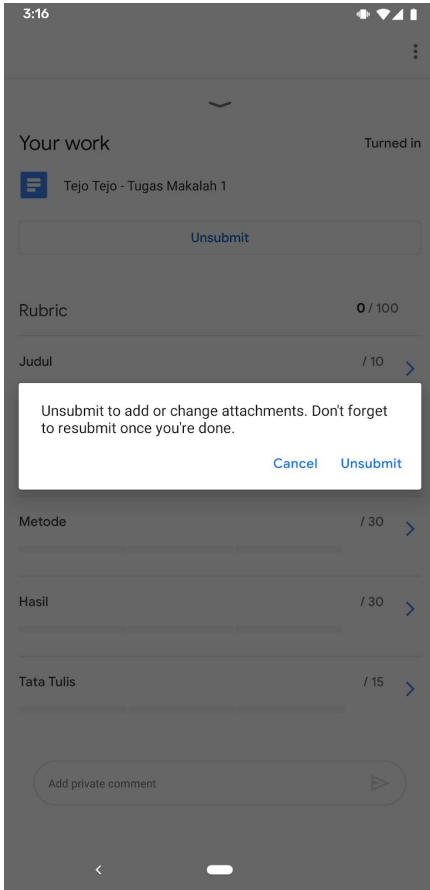
You can also add other attachments to your work by first tapping the **“Add attachment”** button.



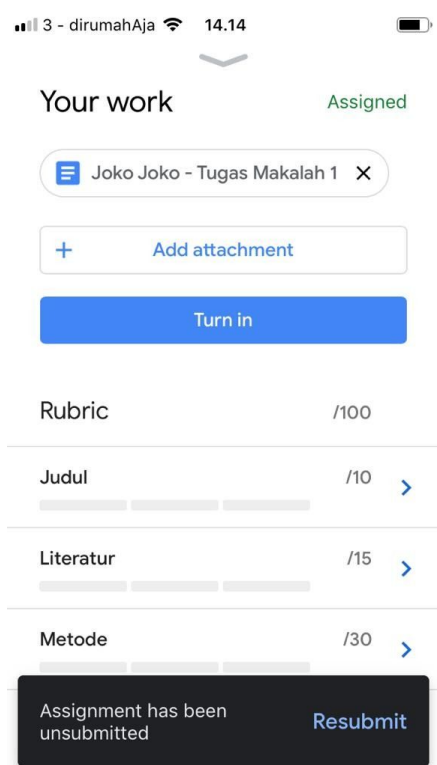
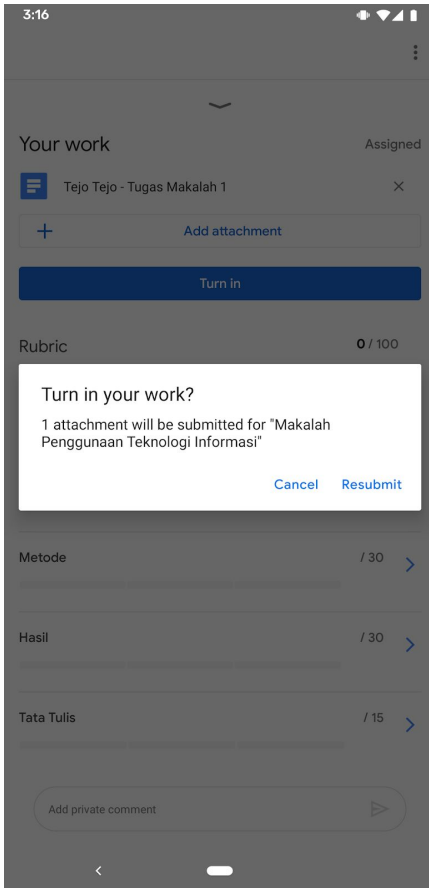
In addition to all other document types supported on the web interface, you can also use the camera on your mobile device to take a picture or a video as an attachment. You can also pick any photos/videos in your gallery for the attachment.



Just like on the web interface, you can also **Unsubmit** your work if you want to revise them after submitting.



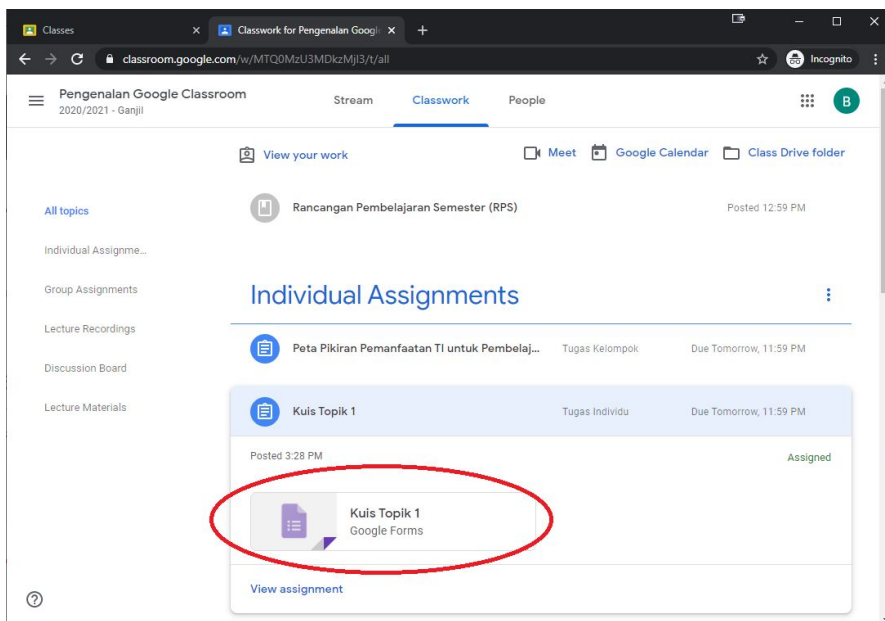
Make sure to **Resubmit** before the due date. Otherwise, your work will be marked as **done late** regardless of when you submitted it for the first time.





## 4.7 Doing Quiz Assignment

One type of activities that can be assigned by your lecturer is quiz assignment through **Google Forms**.












Just like any other assignments, you can see the details by choosing the **“View assignment”** menu at the bottom of that assignment box on the Classwork page.

For a quiz assignment, you can simply click on the **Google Forms** icon to start working on it. The quiz will open on a new tab or window on your web browser.

Read and follow the instructions carefully before you start doing the quiz. There are several types of questions that you can find.

## Description

-  **Short answer**, one line only
-  **Paragraph**, multiple line text field.
-  **Multiple choice**, one correct answer from all available options.
-  **Multiple answer**, more than one correct answer from all available options
-  **Dropdown menu**, one correct answer from all available options.
-  **File upload**, upload a file from your local storage.
-  **Linear scale**, a different type of multiple choice
-  **Multiple choice grid**, a group of linear scale
-  **Checkbox grid**, a group of *multiple answers* presented like a *multiple choice grid*.

Before starting to do the quiz, make sure that the email address shown is **your UII email address**.

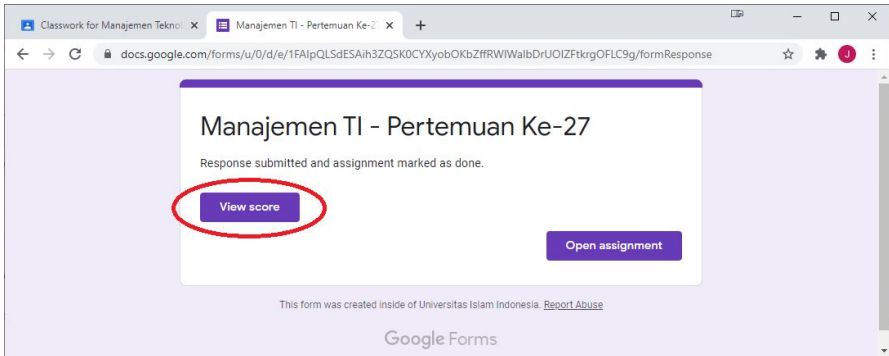
After you're done with the quiz, opt in on the **"Send me a copy of my responses"** as a backup that will be sent to your email address prior to clicking the **Submit** button at the bottom of the page.

The screenshot shows a Google Form titled "Manajemen TI - Pertemuan Ke-27" with the following content:

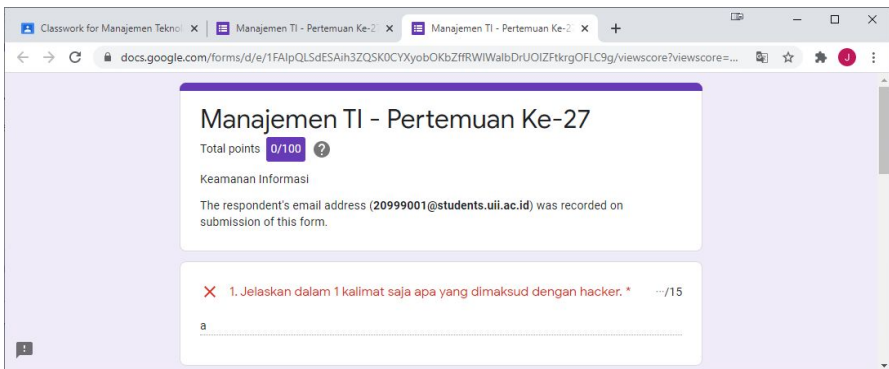
- Keamanan Informasi**
- Your email address **(20999001@students.uii.ac.id)** will be recorded when you submit this form. Not you? [Switch accounts](#)
- \* Required**
- 1. Jelaskan dalam 1 kalimat saja apa yang dimaksud dengan hacker. \* 15 points
- Your answer
- Send me a copy of my responses.
- Submit** button
- Never submit passwords through Google Forms.
- This form was created inside of Universitas Islam Indonesia. [Report Abuse](#)
- Google Forms

Red circles in the image highlight the email address and the "Send me a copy of my responses" checkbox.

If your lecturer provides an answer key for that particular quiz, especially for the multiple choice and multiple answer types, you can see your grade by clicking the **“View score”** button.



If no answer key is provided by your lecturer, especially for the text field types, Google Classroom will indicate no grade for those questions. No need to worry about it. Your score will be updated once your lecturer has done grading it manually.



## **Acknowledgement**

The author would like to thank these people for their help in writing this Student's Guide to Google Classroom..

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